

Advertising a notice of an application for an assessment lease

General information

For the purposes of Section 33A(2)(c) of the *Mining Act 1992* and clause 22(2) of the Mining Regulation 2016, this document details the form of and information to be included in a notice of the application for an assessment lease.

In accordance with Section 33A of the *Mining Act 1992*, and Clause 22 of the *Mining Regulation 2016*, assessment lease applicants must publish a notice of the application in a newspaper circulating generally in NSW, and in at least one newspaper circulating in the area of the proposed assessment lease. The notice must be published within 45 days from the receipt of confirmation of the application.

For a list of metropolitan and regional newspapers in NSW, visit www.newspapers.com.au.

The aim of the advertisement is to notify the community that an applicant has applied for an assessment lease in the area.

Template text for your advertisement

Use the text below as a template for your advertisement, replacing the text in *italics and bold* with details of the application.

Assessment lease application

Notice is given in accordance with Section 33A of the *Mining Act 1992*, and Clause 22 of the Mining Regulation 2016 that assessment lease application number (*insert number as listed in acknowledgement letter*) (Act 1992) for (*enter mineral/s e.g. coal or gold*), has been lodged with the Department of Regional NSW by (*enter applicant's name*), ACN (*enter if applicable*), over an area of about (**enter area as applicable – either in hectares/square kilometres/units*) which is located approximately (*enter number of*) kilometres (*enter direction, ie north west*) of the town of (***enter closest significant town or village*), as shown on the diagram below.

Information regarding this application can be obtained from (*contact name of applicant's representative*), Phone Number (****phone number*).

Information regarding landholder's rights is available from the Department's website <https://www.regional.nsw.gov.au/meg/community/landholder-rights>

Notes:

* The area may be described by an area description (e.g. the area is approximately 3 square kilometres).

** The town/village, or direction to it, must also be labelled on the diagram, or an arrow and distance to it.

*** The phone number provided in the advertisement must have voice mail facilities to record messages by after-hours callers.

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Plan/diagram requirements

- Must be at least 6cm in width and at least 6cm in length.
- The minimum resolution must be at least 300 dpi at final size.
- Must be based on an accepted standard map (e.g. county map, topographic-cadastral map).
- Must identify any main roads, rivers, railways, villages/towns and localities).
- Must define the external boundaries of the proposed assessment lease area, with a bold line than other lines shown on the map.
- If the application area is defined by blocks and units, a minimum of two external sides of the title must be co-ordinated (bearings or MGA co-ordinates).
- Must have a north point and bar scale.
- Must contain lettering that is legible at the publication size[#].
- Must show the distance and direction to the town mentioned in the text.

[#]Note: To ensure your published advertisement is legible and the diagrams appear correctly, you may wish to contact the newspapers to confirm their advertising specifications (e.g. minimum font size, file type accepted, image resolution required, etc).

[MinView](#) is an online department tool that may help you prepare your plan/diagram. A copy of MinView maps must not be used for advertising. For further details go to:

<https://www.regional.nsw.gov.au/meg/geoscience/minview>

In remote areas, you may want to choose a larger 'footprint' to include a familiar road or locality. Similarly, if the area is close to a familiar road or locality, the capture area may be smaller and cadastre may be appropriate.

Note: It is recommended that the advertisements are proofread by the applicant before being published. Errors in the text and diagrams will require the advertisements to be re- advertised at the cost of the applicant.

Submission of advertisements

The two advertisements shall be submitted (preferably in one email) to MEG at resource.operations@planning.nsw.gov.au **OR** applicants may also submit the two advertisements through the Titles Management System (TMS) as attachments to the relevant online application.

Should you not be able to comply with the requirements detailed in this document you must seek prior approval to vary the requirements. Requests to vary the requirements are to be emailed to resource.operations@planning.nsw.gov.au. Include a copy of the proposed advertisement with an explanation of why the requirements could not be complied with.

Advertisements found not to comply with the requirements in this document (or any approved variations) will not be accepted and will require the advertisements to be readvertised at the cost of the applicant.

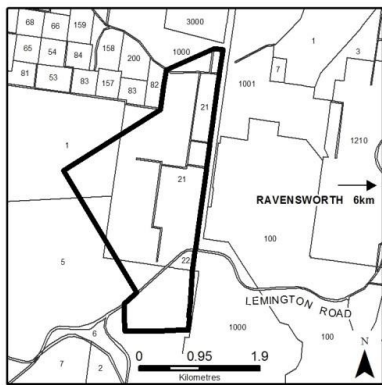
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Examples of diagrams

Note: The examples shown are to assist in the preparation of an advertisement diagram for an assessment lease application.

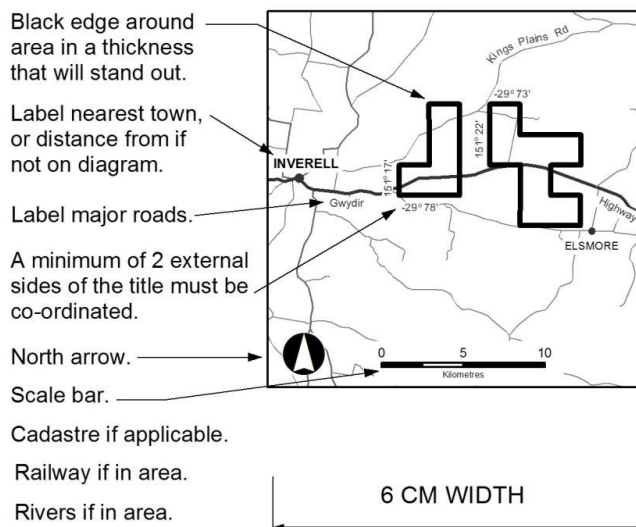
If the application area is defined by blocks and units, a minimum of two external sides of the title must be co-ordinated (bearings or MGA co-ordinates).

Non-graticular

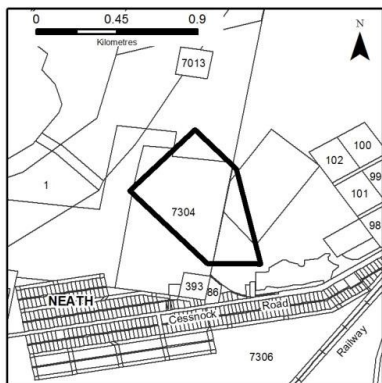


6 CM WIDTH

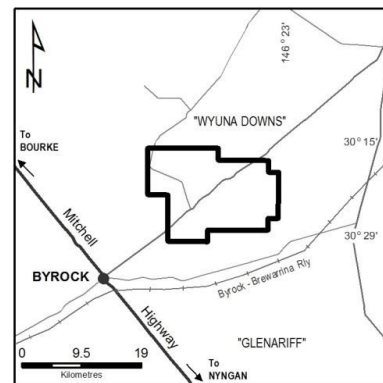
Graticular



6 CM WIDTH



6 CM WIDTH



6 CM WIDTH

Secretary requirements



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Contact

For help with the Secretary's requirements or for more information about authorisations in New South Wales, contact:

Mining, Exploration and Geoscience

Assessments and Systems

Phone: +61 2 4063 6600 (8.30am – 4.30pm)

Email: resource.operations@planning.nsw.gov.au

Document control

Document number: DOC21/109196

Approved by: Executive Director, Assessments and Systems, Regional NSW, under delegation from the Secretary administering the *Mining Act 1992*.

Amendment schedule

Date	Version #	Amendment
March 2021	1.0	New format for Regional NSW. Form updated to reflect new Departmental name and branding, and updated links.
January 2022	1.1	Update links

© State of New South Wales through Regional NSW 2021. The information contained in this publication is based on knowledge and understanding at the time of writing (March 2021). However, because of advances in knowledge, users are reminded of the need to ensure that the information upon which they rely is up to date and to check the currency of the information with the appropriate officer of the Regional NSW or the user's independent adviser.

Secretary requirements



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